

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
February 21, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 21st day of February, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, Deputy County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: Assistant DA David Batton, David Tinsley, Jim Williams, Melinda Duke, Brenda Wakeman, Denise Ellison, Gayla Sukenis, Valerie Mattheus, Joel Pruett, Rhett Burnett, David Houck, Fred Pope, Joan Barker, Joe Howell, Mark Campbell, Georgia Berry, Judge Steven Stice, Cheryl Blake, Cada Miuer, Glen Turner, Susan Moffett, Joe Lester and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the Regular Meeting of February 6, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the cancellation of the Regular Meeting of February 13, 2012 due to lack of quorum.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rod Cleveland, to Accept and possibly Award later, County Bid #HWY-1543 – Four-month (4) Non-Encumbered Contract for Tires and Tubes. The bid term will be from bid award date through four (4) months.

Rod Cleveland moved, seconded by George Skinner, to table Action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility and to ask Assistant District Attorney Dave Batton to draft a letter of clarification on excess bond money and to have a judge rule on the legalities.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Notice of Publication of a full and complete report of all county employees and their salaries paid annually.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to renew technical support contract with Oracle Support Services for \$748.57. It was \$726.76 last year. The contract is from February 17, 2012 through February 16, 2013.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Publication of Notice of Public Auction. Cleveland County will have numerous Miscellaneous Surplus Items ranging from Office Items to Lawn Equipment to be sold on Friday, March 9, 2012. Public Auction to be held at the Cleveland County Fairgrounds, located at 615 E. Robinson, Norman, Oklahoma. Notice to be published on Thursday, February 23, 2012 and March 1, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the January, 2012 Monthly report of:

- a. David Tinsley, Cleveland County Assessor
- b. James Williams, Cleveland County Election Board
- c. Joe Lester, Cleveland County Sheriff

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table proposed modifications to the county offices on the third floor as suggested by the District Attorney until a RFP could be attained. The proposed modifications would move two doors and adjust the entryway wall to the administrative office to improve efficiency for the affected spaces. Cost would not exceed \$10,000.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the quote for Civil Engineering Site Development Services for the proposed pavement and drainage improvements to the Cleveland County Fairgrounds parking and access drives by EST.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve payment of Invoice #1931 from Pottawatomie County Public Safety Center, inmate incarceration fees for the month of December, 2011 in the amount of \$32,494.00. Undersheriff Rhett Burnett said all Cleveland County prisoners were removed to the new detention center February 12.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve a service agreement between the Cleveland County Sheriff’s Office and Rod’s Pest Control to provide monthly pest control treatment at The F. DeWayne Beggs Detention Center at 2550 W. Franklin, for a period between February, 2012 to December 31, 2012 at a cost of \$75.00 per month for areas to be treated in the kitchen, laundry and break room.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Appoint Joseph K. Lester and Rhett Burnett as Requesting Officers on all Sheriff’s Department Accounts currently listed and on the CFBOHGrant1A Sheriff’s Department Account.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Appoint Gayla Sukenis as Receiving Officer and Valerie Mattheus as Alternate on all Sheriff’s Department Accounts currently listed on the on the CFBOHGrant1A Sheriff’s Department Account.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Appoint Josh Insel as Receiving Officer and Stephen Davis as Alternate on CCJC1C, CCJC2 and CCJC3 Sheriff’s Department Accounts to accept and sign for deliveries at the F. DeWayne Beggs Detention Center. Heather Henderson will be removed from the list of Receiving Officers on all Sheriff’s Department Accounts.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve amended service agreement between Cox Business and Cleveland County Sheriff’s Office for one year to include two additional telephone/fax lines from Jan. 26, 2012 –Jan. 25, 2013. Cost will be \$51.00 monthly.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the Allocation of Alcoholic Beverage Tax in the amount of \$31,434.41.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Resolution reaffirming the jurisdiction of the County Commissioners pursuant to statute 69 O.S. § 601 to construct and maintain those roads that best serve the most people of the county.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to table proposed modifications, changes, or suggestions for the agenda format for the County Commissioners meetings.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to appoint Rod Cleveland and District #1 as overseer of the resurfacing, repair, modification, and/or improvement of the parking areas on or around the fairgrounds and buildings and/or fencing of area with the help of George Skinner, District #2 and Rusty Sullivan, District #3.
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table an amendment/addendum to agreement between Aramark Correctional Services LLC and Cleveland County Sheriff for installation of commissary food service and kiosks and other services and equipment at new detention facility and to establish commissions and costs.
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0468 – R2	12-2300 – CFBSACGrnt1A
12-0476 – B2A	12-2302 – CFBSACGrnt1A
12-0507 – B2A	12-2305 – CFBSACGrnt1A
12-0511 – B2A	
12-1826 – CCJC2	12-0087– T2A
12-3311 – CCJC2	12-0102 – T2A
12-3435 – CCJC2	12-0109 – T2A
	12-0132 – T2A
12-0248 – MD2	12-0404 – T2A
	12-0418 – T2A
12-2007 – CFB2	12-0436 – T2A
12-2859 – CFB2	12-0651 – T2A
	12-0793 – T2A
12-1169 – CFBRE2	12-1495 – T2A
12-1381 – CFBRE2	12-2103 – T2A
12-2860 – CFBRE2	12-2326 – T2A
12-3339 – CFBRE2	12-2847 – T2A
	12-3100 – T2A
	12-3527 – T2A

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 526,904.89
T1C	\$ 2,064.95
T2A	\$ 3,972,996.40
T2B	\$ 18,363.53
<u>T3</u>	<u>\$ 1,162,821.11</u>
Total Unrestricted	\$ 5,683,150.88

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
 - 12-4064 – T2A Edward’s Canvas, Inc. \$ 1,500.00
 - 12-4069 – T2A Petroleum Marketers Equipment Co. \$ 1,000.00
 - 12-4072 – T2A National Fasterner Corporation \$ 1,000.00
 - 12-4075 – T2A HITECH Auto Service \$ 1,500.00
 - 12-4155 – T2A Palace Auto Supply, Inc. \$ 3,500.00
- b. **District #2 Warehouse:**
 - 12-4073 – T2A Jones Tire, LLC \$ 1,200.00
 - 12-4074 – T2A Galetton Gloves \$ 1,000.00
 - 12-4076 – T2A O’Reilly Automotive \$ 1,200.00
 - 12-4077 – T2A Noble Hardware \$ 750.00
- c. **District #3 Warehouse:**
 - 12-4021 – T2A Dolese Brothers Company Inc. \$ 4,575.00
 - 12-4038 – T2A OCT Equipment \$ 750.00
 - 12-4068 – T2A Vulcan Signs \$ 1,500.00
 - 12-4078 – T2A O’Reilly Automotive \$ 1,500.00
 - 12-4092 – T2A Pearson Lumber & Home Care Center \$ 750.00
 - 12-4096 – T2A Yaffe Iron and Metal Company \$ 750.00
 - 12-4097 – T2A Noble Farm & Building Supply LLC \$ 750.00
- d. **Cleveland County Building Maintenance:**
 - 12-4044 – SM2 Empire Paper Company \$ 3,000.00
 - 12-4079 – SM2 P & K Equipment, Inc. \$ 500.00
- e. **Cleveland County Sheriff’s Office:**
 - 12-4041 – B1C Oklahoma Turnpike Authority \$ 300.00
 - 12-4063 – CFB2 Binswanger Glass 635 \$ 1,000.00
 - 12-4065 – CFBRE2 Don’s Mobil Lock Shop Inc. \$ 750.00
 - 12-4141 – CFBRE2 77 Auto & Collision Repair LLC \$ 1,500.00
 - 12-4142 – CFB2 Reynolds Ford, Inc. \$ 1,000.00
 - 12-4147 – CCJC2 W.W. Grainger, Inc. \$ 500.00
 - 12-4148 – CFBRE2 Sooner Copy Machines \$ 2,500.00
 - 12-4149 – CFBSCAGrnt2 Sooner Copy Machines \$ 200.00
 - 12-4150 – B2A Noble Hardware \$ 300.00
- f. **Cleveland County Assessor’s Office:**
 - 12-4093 – H2 Oracle American, Inc. \$ 748.57
- g. **Cleveland County Health Department:**
 - 12-4057 – MD1C Chelsea M. Zamarripa \$ 100.00
 - 12-4114 – MD1C Mariah Kathleen Danhoff \$ 100.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 1,049,969.49
b. Highway Fund	212,225.87
c. Health Fund	142,427.81
d. Sheriff Service Fee Fund	730.94
e. Sheriff Federal Share Revenue Fund	5,150.00
f. Sheriff Oxford House Grant Fund	400.00
g. County Detention Transition Account Fund	12,829.09
h. Sheriff Revolving Fund	33,338.22
i. SCA2010 Grant Fund	7,117.47
j. Drug Court Revolving Adult Fund	209.04
k. Treasurers Certification Fee Fund	518.00
l. County Clerk Preservation Fee Fund	20,558.31
m. Fair Board Fund	1,655.46

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

There was no New Business to come before the Board.

During Miscellaneous Discussion, Susan Moffet, spoke about the Fairgrounds parking lot and drainage problems. David Houck asked about the old jail, possibly sell old jail and pay off new jail. Joan Barker asked about the fencing around the Master Gardeners garden plot at the fairgrounds. Fred Pope asked about the County Clerk’s Preservation Fee. Cheryl Blake asked about possible judicial offices at the old jail. Mark Campbell asked that the old jail become a temporary homeless shelter, shelter for abused and mistreated women and children, if the county has a detox tank and how minutes of the commissioners’ meetings are taken.

There being no further business to come before the Board, Rod Cleveland moved, seconded by Rusty Sullivan, to adjourn.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s note: Agenda was posted February 17, 2012 @ 8:36 a.m.)